

## PRIVACY POLICY

(last amended 19 June 2019)

We are committed to protecting the privacy and security of personal data. This policy tells you how we will collect and use your personal data, and what you should expect in respect of the personal information about you that we have collected.

Northcourt House Holidays and Events [www.northcourthouse.co.uk](http://www.northcourthouse.co.uk) Privacy Policy sets out when and why we collect personal data from those using our website. All data is kept on secure servers to be compliant with the GDPR. (General Data Protection Regulation 2016. Implementation 2018)

### 1. Information collection

Information can be collected from you via data capture devices using cookies and understanding which pages you have visited on the [www.northcourthouse.co.uk](http://www.northcourthouse.co.uk) site, enquiry forms and subscription forms generated by us. These forms require you to opt in. We work with social media and any information that you provide us with on these media channels is at your discretion.

### 2. Opting out

You may opt out of receiving correspondence from us at any time. Mailings that we send you will have an Unsubscribe button. Alternatively you can email us at [enquiries@northcourthouse.co.uk](mailto:enquiries@northcourthouse.co.uk), telephone us at 01983 740891 or write to us at Northcourt House, Shorwell, Isle of Wight, PO30 3JG.

### 3. Personal Information

The GDPR requires 'personal data' to be protected and stored compliantly for identification purposes.

The following is information that we may collect about you from our website or from personal contact. We will not sell, rent or share personal data to any third parties for marketing. Your personal data is retained entirely for our purposes.

- name
- address and postcode
- email address
- phone number
- IP address
- web browser type, version and pages visited

### 4. Your Rights

You are entitled to access, update and have deleted any personal data pertaining to you that we hold.

### 5. Data Usage

We may use your information;

- to respond to your enquiry and liaison during the booking process
- to keep you posted on website updates and changes including improvements

### 6. Data sharing

We work with a number of third party organisations to ensure the professional running of the [www.northcourthouse.co.uk](http://www.northcourthouse.co.uk) site. This includes mailing houses, IT developers, and office service providers. These organisations are also required to comply with the GDPR or similar compliance arrangements within their own country of origin to protect personal data.